

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA**  
**ADMISSIONS MBA (1<sup>st</sup> year)-2024**

**MBA-2024**

**DIRECT COUNSELLING FORM MBA, 1<sup>st</sup> Year**

**(FILL ALL THE FIELDS IN BLOCK LETTERS ONLY)**

**Note:- Admission will be based on merit.  
Form is to be submitted in concerned department.**

Paste Recent  
Passport Size  
Photograph

1. GNDEC registration number : \_\_\_\_\_
2. Graduation Roll No. \_\_\_\_\_ 10<sup>th</sup> Roll No. \_\_\_\_\_
3. Candidate Name \_\_\_\_\_
4. Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_
5. Permanent Address \_\_\_\_\_  
District \_\_\_\_\_, City \_\_\_\_\_, State \_\_\_\_\_, PIN Code \_\_\_\_\_, Email ID \_\_\_\_\_
6. Mobile Nos. (Candidate) \_\_\_\_\_, (Father's) \_\_\_\_\_, (Mother's) \_\_\_\_\_
7. Aadhar Nos. (Candidate) \_\_\_\_\_, (Father's) \_\_\_\_\_, (Mother's) \_\_\_\_\_
8. Category \_\_\_\_\_ Sub. Category \_\_\_\_\_
9. Gender (Male/Female) \_\_\_\_\_, Date of Birth (DD/MM/YYYY), Blood Group \_\_\_\_\_
10. Seat Type (Please tick appropriate) (Punjab State 85% \_\_\_\_\_), (Other State 15% \_\_\_\_\_)

**11. Qualification Details: - (Note: In case of CGPA convert obtained CGPA into percentage as per board rule)**

Qualification	Passing Year	CGPA	Obtained Marks	Max. Marks	Marks % age	Final DMC Sr. No.	School/College Name (In full) / School/College Address / School Code (if any)	Board/ University
10 <sup>th</sup>								
12 <sup>th</sup> / Diploma								
Graduation								

I declare that entries made by me in application form are true in all respect and in case, any entry or information is found to be false, this shall entail automatic cancellation of my candidature of my admission besides rendering me liable to such action as the Institute may deem fit.

**Signature of Candidate**

**DECLARATION BY PARENTS/GUARDIAN**

I certify that data filled in the application form by my ward is correct, if the above said information is found to be false at any time, the candidature of my ward will stand cancelled.

**Signature of Father/Mother/Guardian**

- Note: a) One-time non-refundable counselling processing fee Rs.1200/- (Rs. 200/- User Creation + Rs. 1000/- Admission Processing fee ) to be paid while submitting the form.**  
**b) Candidate has to pay applicable admission fee on the day of counselling.**

**Office use only**

**(Documents Verification Officer/s)**

- 1) Full Signature \_\_\_\_\_
- 2) Full Signature \_\_\_\_\_

Provisionally Admitted  /Not Admitted

**(Seat Allotment Officer/s)**

Allotment Date \_\_\_\_\_

- 1) Full Signature \_\_\_\_\_
- 2) Full Signature \_\_\_\_\_
- 3) Full Signature \_\_\_\_\_

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA**  
**ADMISSIONS MBA (1<sup>st</sup> year)-2024**

**Eligibility for admission in 1<sup>st</sup> year of MBA**

All those candidates who have passed BCA / B.Sc. (Computer Science)/ B.Sc. (IT)/B.E. (CSE)/ B.Tech. (CSE)/ B.E. (IT)/B.Tech. (IT) or Equivalent Degree.

OR

Passed any graduation degree (e.g. B.E./ B.Tech./ B.Sc./ B.Com./ B.A./ B. Voc. etc.,) preferable with Mathematics at 10+2 or at Graduation Level

From the university recognized by the University Grant Commission (UGC) and also obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying examination shall be eligible to apply for admission to MCA course.

(for students having no mathematics background compulsory bridge course will be framed by the respective University/Institution and additional bridge courses related to computer subjects as per the norms of the concerned University.)

**FEE STRUCTURE (2024-25)**

**(Applicable to admission through Direct/Counselling MBA/MCA)**

			Hostel Fee		Post Matric Scholarship (PMS*)			Gill Donors			General Fee		
Sr. No.	Name of Course (AICTE)	Semester	Hostel Fee Boys	Hostel Fee Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls	Total Semester Fee	Total Fee Hostlers Boys	Total Fee Hostlers Girls
1	MBA/MCA	1 <sup>st</sup>	16963	16963	13639	30602	30602	29639	46602	46602	65939	82902	82902

**Note :-**

- Amount in Rs.
- Above mentioned fee includes Rs. 6000/- College Security (Refundable), payable at the time of admission.
- College Information Brochure Fee Rs. 500/- is included in the 1st semester fee.
- Hostel Fee includes Rs.5000/- Security (Refundable), payable at the time of admission.
- SC (Scheduled Castes) Punjab Resident candidates eligible for Post-Matric Scholarship (PMS).
- Above mentioned fee includes Rs. 2000/- as IKGPTU Direct Counselling Fee.
- Complete Fee structure is available on College website.

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA**  
**ADMISSIONS MBA (1<sup>st</sup> year)-2024**

**MBA (1<sup>st</sup> year)**

**CHECKLIST**

**Applicable documents should be self-attested & attached in the order given below**  
**(Tick for appropriate document)**

- 1. D.M.C. of 10<sup>th</sup>
- 2. D.M.C. of 10+2
- 3. D.M.Cs. of Diploma
- 4. Degree & D.M.Cs. Graduation
- 5. Migration Certificate (related to last attended Institute)
- 6. Category Certificate issued by competent authority (if any)
- 7. Residence Proof (Education Certificate from Head of last passed Institute as per specimen attached on Institute letter head containing issuing date and number) **(Annexure-I)**
- 8. Aadhar Card (Candidate, Father & Mother)
- 9. Character Certificate (related to last attended Institute)
- 10. Gap Certificate duly signed by Notary Public or Executive Magistrate (if any) **(Annexure-II)**
- 11. Income Tax Returns for the Assessment Year 2024-25 - of earning Parents/Guardians. **(\*For PMS-SC eligible Punjab resident candidates only)**
- 12. Affidavit stating Parents/Guardians total income (from all sources) duly attested by Executive Magistrate. – for Assessment year 2024-25. **(\*For PMS-SC eligible Punjab resident candidates only) (Two copies in original as per prescribed format but attach only photocopies of the Affidavit in Counselling form)**
- 13. Income certificate from the Head of Department / Employer in case of serving Parent's/Income Tax Return in case of Businessman / DC's Certificate based on Income from Landed Property. – for Assessment year 2024-25. **(\*For PMS-SC eligible Punjab resident candidates only)**
- 14. Latest passport size colour photographs[Candidate-(03), Father/Guardian-(02), Mother/ Guardian-(02)]

Note: \*PMS-SC stands for Post Matric Scholarship – Scheduled Castes

**Signature of Candidate**

**(Annexure-I)**

**CERTIFICATE TO BE ISSUED BY THE PRINCIPAL OF COLLEGE**  
**(On Institute Letter Head)**

Sr. No. \_\_\_\_\_

Date: \_\_\_\_\_

It is certified that Miss / Mr. .... D/o, S/o Sh..... has been a student of this College (which is located in the State of Punjab) for a period of ..... years, from .....to ..... He/She left the College on.....

Signature of Principal  
of the College (with seal)

**(Annexure-II)**

**SPECIMEN OF GAP CERTIFICATE**

(Attested by a Notary Public or Executive Magistrate)

**UNDERTAKING**

I, \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ R/o \_\_\_\_\_ do hereby solemnly affirm and declare as under:-

- 1. That I discontinued my study from \_\_\_\_\_ to \_\_\_\_\_
- 2. That during the above period I was not involved in any offence or in any illegal activity and
- 3. That no criminal case is pending against me in any court.

**Deponent**

**Verification**

Verified that the above said contents are correct and true to the best of my knowledge and belief and nothing has been concealed therein.

**Deponent**

**Post Matric Scholarship (PMS) – (For Punjab resident candidates only)**

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA**  
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Post Matric Scholarship Scheme is available for those Scheduled Caste candidates whose parents income does not exceed **Rs. 2,50,000/- per annum**.

**Documents required for Post Matric Scholarship Eligible SC candidates**

- Income Tax Returns for the Assessment Year 2024-25 - of earning Parents/Guardians.
- Affidavit stating Parents/Guardians total income (from all sources) duly attested by Executive Magistrate. – for Assessment year 2024-25. **(Two copies in original as per prescribed format but attach only photocopies of the Affidavit in Counselling form)**
- Parents/Guardian total income (from all sources) certificate issued by Revenue Officer not below the rank of Tehsildar. Employed Parents/Guardians are required to obtain Income Certificate from their employer and also obtain consolidated certificate from Revenue Officer for any additional source of income for Assessment year 2024-25. **(For PMS-SC eligible Punjab resident candidates only)**

**Note:** If any candidate fails to submit the required documents as stated above at the time of admission/document verification, the full fee will be charged.

**Important Instructions**

As per Govt. guidelines, PMS-SC eligible students will have to submit their scholarship form for the academic year timely for processing of scholarship every year.

**Affidavit for PMS-SC Eligible Candidates:**

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**ਹਲਫੀਆ ਬਿਆਨ**

(On Non-Judicial Stamp paper of Rs. 50/- attested by an Executive Magistrate)

1. ਮੈਂ (ਵਿਦਿ:ਦੇ ਪਿਤਾ ਦਾ ਨਾਂ) \_\_\_\_\_ ਸਪੁੱਤਰ  
ਸ਼੍ਰੀ \_\_\_\_\_ ਵਾਸੀ (ਘਰ ਦਾ  
ਪਤਾ) \_\_\_\_\_  
\_\_\_\_\_ ਦਾ ਰਹਿਣ ਵਾਲਾ ਹਾਂ ਅਤੇ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਕਰਦਾ ਹਾਂ:-
2. ਇਹ ਕਿ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ (ਵਿਦਿ: ਦਾ ਨਾਂ) \_\_\_\_\_ ਗੁਰੂ ਨਾਨਕ ਦੇਵ  
ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ, ਲੁਧਿਆਣਾ ਵਿਖੇ (ਕਲਾਸ ਦਾ ਨਾਂ) \_\_\_\_\_ ਕਲਾਸ ਵਿਚ ਦਾਖਲਾ ਲੈ ਰਿਹਾ ਹੈ /ਰਹੀ ਹੈ  
/ਪੜ੍ਹਦਾ/ਪੜ੍ਹਦੀ ਹੈ।
3. ਇਹ ਕਿ ਮੈਂ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ( ਜਾਤੀ ਦਾ ਨਾਂ) \_\_\_\_\_ ਨਾਲ ਸਬੰਧ ਰੱਖਦਾ ਹਾਂ।
4. ਇਹ ਕਿ ਮੇਰੀ ਅਤੇ (ਪਤੀ/ਪਤਨੀ) ਦੀ ਸਾਰੇ ਸਾਧਨਾਂ ਤੋਂ ਸਾਲਾਨਾ ਆਮਦਨ ( such as salary, pension, agriculture, rents, dividends, interest  
business, profession etc. including the total income of my spouse in the preceding year i.e. from 01.04.2023 to 31.03.2024)  
\_\_\_\_\_ ਰੁਪਏ ਹੈ, ਜੋ ਕਿ 2,50,000/-ਰੁਪਏ ਤੋਂ ਵੱਧ ਨਹੀਂ ਹੈ।
5. ਇਹ ਕਿ ਮੇਰਾ ਕਿੱਤਾ \_\_\_\_\_ ਹੈ।
6. ਇਹ ਮੇਰਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ \_\_\_\_\_ ਹੈ।
7. ਇਹ ਮੇਰੀ ਪਤਨੀ ਦਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ \_\_\_\_\_ ਹੈ।
8. ਇਹ ਮੇਰੇ ਲੜਕਾ / ਲੜਕੀ ਦਾ ਅਧਾਰ ਕਾਰਡ ਨੰਬਰ \_\_\_\_\_ ਹੈ।
9. ਇਹ ਕਿ ਇਸ ਤੋਂ ਇਲਾਵਾ ਮੇਰਾ /ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਨੇ ਕਿਸੇ ਵੀ ਭਲਾਈ ਸੰਸਥਾ / ਟਰੱਸਟ ਤੋਂ ਫੀਸ ਮੁਆਫੀ / ਫਰੀਸ਼ਿਪ ਆਦਿ ਦਾ ਕੋਈ ਕਲੇਮ ਨਹੀਂ ਕੀਤਾ ਹੈ  
ਅਤੇ ਨਾਂ ਹੀ ਕੋਈ ਹੋਰ ਕਲੇਮ ਕਰੇਗਾ / ਕਰੇਗੀ।
10. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਆਪਣੀ ਪੜ੍ਹਾਈ ਅੱਧ ਵਿਚਕਾਰ ਛੱਡੇਗਾ/ ਛੱਡੇਗੀ ਤਾਂ ਮੈਂ ਉਸਦਾ ਪਿਛਲੇ ਸਾਲਾਂ ਦਾ ਸਾਰਾ ਖਰਚਾ ਜੋ ਵੀ ਹੋਵੇਗਾ  
ਵਾਪਿਸ ਕਰਨ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ।
11. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰਾ / ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਦਾ ਬੈਂਕ ਅਕਾਊਂਟ ਵਿਚ ਸਰਕਾਰ ਵਲੋਂ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ, ਲੁਧਿਆਣਾ ਨਾਲ ਸਬੰਧਿਤ  
ਟਿਊਸ਼ਨ ਫੀਸ, ਡਿਵੈਲਪਮੈਂਟ ਫੰਡ, ਸਟੂਡੈਂਟ ਐਕਟੀਵਿਟੀ ਫੰਡ, ਆਦਿ ਦੀ ਰਕਮ ਪਾਈ ਜਾਂਦੀ ਹੈ ਤਾਂ ਮੈਂ ਇਹ ਰਕਮ ਕਾਲਜ ਨੂੰ ਵਾਪਿਸ ਕਰਨ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ  
।
12. ਜੇਕਰ ਮੇਰਾ/ਮੇਰੀ ਲੜਕਾ / ਲੜਕੀ ਦੀ ਫੀਸ ਸਰਕਾਰ ਵਲੋਂ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ, ਲੁਧਿਆਣਾ ਦੇ ਖਾਤੇ ਵਿਚ ਜਮਾ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਮੈਂ ਗੁਰੂ  
ਨਾਨਕ ਦੇਵ ਇੰਜੀਨੀਅਰਿੰਗ ਕਾਲਜ, ਲੁਧਿਆਣਾ ਦੀ ਸਾਰੀ ਫੀਸ ਜਮਾ ਕਰਵਾਉਣ ਦਾ ਪਾਬੰਧ ਹੋਵੇਗਾ ਅਤੇ ਮੇਰੇ ਲੜਕਾ / ਲੜਕੀ ਦੀ ਡਿਗਰੀ ਪੂਰੀ ਫੀਸ ਦੇਣ  
ਤੋਂ ਬਾਅਦ ਹੀ ਦਿੱਤੀ ਜਾਵੇਗੀ।

ਬਿਆਨਕਰਤਾ

ਤਸਦੀਕ :-

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਉਪਰੋਕਤ ਦਿੱਤਾ ਹਲਫੀਆ ਬਿਆਨ ਸਹੀ ਵਾ-ਦਰੁਸਤ ਹੈ ਇਸ ਵਿਚ ਕੋਈ ਵੀ ਗੱਲ ਛੁਪਾਈ ਨਹੀਂ ਹੈ।

ਮਿਤੀ :

ਬਿਆਨਕਰਤਾ